

American Rescue Plan Act (Federal Funding) Subgrant Report Form FY 2023-2024

(submit this form to your funding agency. It should not be sent to the North Carolina Arts Council)



Throughout the pandemic, the North Carolina Arts Council has adapted our grant-making strategies to support the arts sector. With the addition of federal funding, our agency has adjusted the Grassroots Arts Program grant guidelines to encourage investment strategies that would support long term organizational growth and sustainability. This funding is a special appropriation of American Rescue Plan Act funds made possible by the North Carolina State legislature for FY 23-24.

To better evaluate the impact of this appropriation, the North Carolina Arts Council has adjusted this final report form to help us measure the investment along three strategy pillars FY 23-24.

- **Capacity:** investment in leadership and talent to support strategic decision-making to address change and ongoing challenges or improve organization efficiency and resiliency.
- **Sustainability:** specific effort to strengthen organizational infrastructure.
- **Expanding Relationships with Black, Indigenous, and People of Color (BIPOC):** investment into a BIPOC led organization or effort to build and/or strengthen relationships and programming with artists that are.

I. Organization Information

Name of Organization _____

Contact Person's Name _____

Contact Person's Title _____

Mailing Address _____ City _____

State: North Carolina Zip Code _____ County _____

Work Phone _____ Fax Number _____

E-mail Address _____

Website _____

Organization's EIN _____

Organization's UEI _____

Applicant Race _____

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II. Project Description Narrative

1. Please provide a short description of your project using 25 words or less.
2. In 500 words provide a description of the funded activity. Please include the activity's goals and outcomes and how this funding helped your organization to achieve your goals. Include all artists, community partners and consultants involved in the project. If a formal plan was created, please attach a copy.
3. Did the outcome differ from your original plan? If so, please share any unintended outcomes.

III. Project Budget

Total Project Budget

The special appropriation of American Rescue Plan Act funding (ARPA) does not require a 1:1 match but we would like to know if there were any matching funds used to complete this project. American Rescue Plan Act funding may not be used to match any other North Carolina Arts Council grant funding or federal funding.

1. Grassroots Arts Program grant amount _____
2. Matching funds _____
3. Total Project Budget _____

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Project Expenses

| | ARPA Grant Funds | Matching Funds (not required) |
|---|---------------------|----------------------------------|
| <u>Capacity:</u> | | |
| A. Personnel | | |
| a. Administrative Staff (i.e. staff retention or increased hours) | _____ | _____ |
| b. New position | _____ | _____ |
| c. Artistic Staff | _____ | _____ |
| B. Outside Contracts | | |
| a. Artistic contracts | _____ | _____ |
| b. Contract position | _____ | _____ |
| C. General Operations | | |
| a. Financial audit | _____ | _____ |
| b. Capital Project - property or building upgrade | _____ | _____ |
| c. New equipment or upgrade | _____ | _____ |
| d. Space Rental | _____ | _____ |
| e. Travel | _____ | _____ |
| f. Marketing | _____ | _____ |
| g. Other: _____ | _____ | _____ |
| h. Other: _____ | _____ | _____ |
| Total Capacity Expenses | _____ | _____ |
| <u>Sustainability:</u> | | |
| A. Planning | | |
| a. Fundraising | _____ | _____ |
| b. Strategic plan | _____ | _____ |
| c. Developed a marketing plan | _____ | _____ |
| d. DEAI (diversity, equity, accessibility, and inclusion) | _____ | _____ |
| e. AEP 6 study | _____ | _____ |
| B. Training | | |
| a. Diversity Equity Accessibility Inclusion | _____ | _____ |
| b. Board | _____ | _____ |
| c. Staff | _____ | _____ |
| A. Other: _____ | _____ | _____ |
| B. Other: _____ | _____ | _____ |
| Total Sustainability Expenses | _____ | _____ |
| <u>Expanding BIPOC Relationships:</u> | | |
| A. BIPOC artist contracts | _____ | _____ |
| B. Program expansion/evaluation | _____ | _____ |
| C. Operating support for BIPOC led organization | _____ | _____ |
| D. Marketing of BIPOC programming | _____ | _____ |
| E. Other: _____ | _____ | _____ |
| F. Other: _____ | _____ | _____ |
| Total Expanding BIPOC Relationships Expenses | _____ | _____ |
| <u>Remaining Project Expenses:</u> | | |
| Total Cash Expenses | _____ | _____ |

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IV. Participation Statistics

1. Total **number** of participants and audience members ____
- a. Specify the **number** who are children and youth (Pre-K through secondary school students) _____
- b. Specify the **number** who are consultants _____
- c. Specify the **number** who are artists _____

Project Demographics

1. Excluding artists and consultant, what percentage of project participants were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native ____
 - b. Native Hawaiian/Pacific Islander ____
 - c. Black/African American ____
 - d. Hispanic/Latino ____
 - e. White, not Hispanic ____
 - f. Asian ____
1. If a consultant was hired, what percentage of the project's consultants were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native ____
 - b. Native Hawaiian/Pacific Islander ____
 - c. Black/African-American ____
 - d. Hispanic/Latino ____
 - e. White, not Hispanic ____
 - f. Asian ____
 - g. N/A, not applicable _____
2. What percentage of artists in the funded projects were: **(Should add to 100%)**
 - a. American Indian/Alaskan Native ____
 - b. Native Hawaiian/Pacific Islander ____
 - c. Black/African-American ____
 - d. Hispanic/Latino ____
 - e. White, not Hispanic ____
 - f. Asian ____
 - g. N/A, not applicable _____

Arts Education

1. Did 50% or more of the project activities involve arts education; increasing knowledge and skills in the arts to grades Pre-K– 12? **Yes or No (circle one)**

Grassroots Arts Program Subgrant History

1. Has your organization ever received a Grassroots Arts Program subgrant before July 2023? **Yes or No (circle one)**
2. What type of organization are you? **arts, community, school, or municipality (circle one)**

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V. Attachments (Required)

1. Publicity Materials

Attach any materials used for project publicity and any other printed materials using the North Carolina Arts Council credit line and logo. Attach articles, reviews, and other materials documenting funded project.

2. Legislative Letters

Attach copies of the letters sent to legislators expressing appreciation of this grant.

3. Upload formal plan or supporting documents

Attach any formal plan created or supporting documents.